

Kirsty Lindley

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Legal contracts

Progress



- Established a structure for sharing assets exempt of VAT
- Appointed DLA to prepare draft agreements
- Worked with volunteers from the Universities of Leeds and Liverpool to review the draft agreements
- Considered the implementation of the agreements

Agreements Required for Establishing Asset Sharing



	Title	Purpose	Parties	Provisions
1.	N8 Founder Member Agreement	To establish a CSG at a HEI.	The Founder Member.	Articles of Association, Business Plans etc.
2.	N8 CSG Members Agreement	To form a shareholding in a CSG.	Each N8 university to each CSG.	Shareholding, Appointing Directors, Exit Rights, annexes of agreements etc.
3.	N8 CSG Member Access Agreement	To allow an N8 university to use the asset exempt of VAT.	N8 university and the relevant CSG.	IPR, Health and Safety, Publicity, Publication, Access rights, Use, Charge Rates etc.
4.	N8 Third Party Access Agreement	To allow third parties to use the asset, incurring VAT, not via a CSG.	Third party and the relevant N8 host university.	IPR, Health and Safety, Publicity, Publication, Access rights, Use, Charge Rates etc.

Access Agreement



- Includes a section for ‘special conditions’
- Order form containing key information
 - Type of use
 - Agreed price
 - Date of use
 - Contact details
- Majority of transactions can be made at a departmental level

Header



- Circulate draft agreements to the N8 group for review
- Finalise the agreements
- Establish a CSG
- Start sharing

Contacts



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